

# The TTOC & Employment Insurance

(This document will help assist you with your EI application, however some data may have recently changed, so please visit the Service Canada website for more up-to-date information)

## **Collective Agreement Benefits for TTOC's:**

- EI hours for work – 9.1 hours counted
- Transportation allowance – entitled to the same transportation allowance as the employee being replaced
- \$3 over the daily rate in lieu of benefits, prorated for part-time and in no case less than \$1.50
- On the 4<sup>th</sup> consecutive dates, employees will be paid 1/189 of applicable daily rate, retro to day 1 of the assignment

## **General Information:**

- Teachers on call are entitled to EI benefits
- Service Canada views TTOC's as "Casual" and "Seasonal" employees
- TTOC's pay into the insurance plan (\$2.10 per \$100)
- School District and Federal Government also pay a portion
- EI helps equalize and subsidize TTOC wages
- EI provides income benefits throughout non-teaching periods: summer, Christmas and Spring Break
- EI benefits give TTOC's "insurance" through the slow periods in September and June (earning while receiving benefits)
- Enables TTOC's to have sick days, up to 15 weeks of sickness benefits

## **Applying for EI:**

- Request ROE from your employer
- Apply when ROE has been sent to Service Canada
- Include SIN and voided, personalized cheque
- You have up to 4 weeks after your last day to apply

**Apply online at:** [www100.hrdc-drhc.gc.ca/ae-ei/dem-app/english/home2.html](http://www100.hrdc-drhc.gc.ca/ae-ei/dem-app/english/home2.html)

- You will need the following information to apply:
  - social insurance number
  - mother's maiden name
  - father's first name
  - complete banking info for direct deposit
  - gross salary
  - gross salary for last week worked
  - non-working weeks in the last 52 weeks
  - weeks you earned less than \$225
- ER submits ROE electronically to Service Canada
- Bring a copy of your Temporary Contract
- File a computer application at the Service Canada office between 9:00 am to 3:00 pm

## **Qualifying for EI:**

- You must have stopped working
- Terminated temporary contract
- Benefits will be ineligible upon the “acceptance” of a new appointment
- TTOC’s claim after the last day worked
- Second or subsequent claims require \_\_\_\_\_ hours of insurable employment in the last 52 weeks
- First time applicants need 910 hours
- One teaching day is 9.1 hours
- Waiting period is 2 weeks from the Sunday after the last day worked
- Amount of benefit: 55% of average earnings over the last 26 weeks or maximum of \$413 per week
- Duration of benefit: 17 to 45 weeks of entitlement
- Can earn up to 25% of weekly benefit without deduction
- Earnings above 25% will be deducted dollar for dollar

## **F.A. Questions**

- Hours – TTOC’s claim 9.1 hours per day, 45.5 hrs/week
- Vacation Pay – “No” – TTOC’s do not receive holiday pay
- Missing Weeks – “Yes” – TTOC’s do have weeks without work
- Labour Disputes – “No”
- Worked Desired – Do not limit yourself, be available everyday and at any hour
- Type of Work – List 2 non-teaching jobs, with the going rate for minimum salary
- Area of Work – Do not limit yourself to a specific location, including a region, i.e. Fraser Valley Region

## **Maintaining Your EI Claim:**

- You must continue to be available for work
- You must actively seek work
- EI staff are not your advocates – you must prove eligibility
- Phone, write, fax or e-mail 4-5 employers per week
- Use the job bank at <http://jobbank.gc.ca>
- Fill out the Service Canada Job Search Log
- EI audits 1 in 10 applicants
  - EI requests an interview in writing, giving a week’s notice
  - You are not required to sign any statements
  - Do not make any statements placing restrictions on your employment opportunities
  - Ask for a copy of the interview form before you leave the office
- Advice about Appeals and Audits call the BCTF at 1-800-663-9163

**The Service Canada online EI application can be found on the links page at [www.ostu.ca](http://www.ostu.ca)**